Thank you for your interest in the German Summer School of New Mexico. Please follow our instructions with care.

**All applicants are required to submit the following:**

1. The completed application form.

2. A certified transcript of college or university work (usually sent directly by the registrar of your institution to the address below). High school students are required to submit the official record of their high school work.

3. A letter of recommendation written by a teacher or other professional qualified to evaluate both your language proficiency and your academic experience. The letter of recommendation may be emailed to us by your reference or mailed to the address listed below. If the applicant includes the letter of recommendation in his or her application package, the letter should be in a sealed envelope.

4. A **non-refundable** $400 application fee/deposit. This deposit will be deducted from the total costs of the program if you are accepted to the Summer School. If you are not accepted into the program your deposit will be refunded. Please make your check out to: *UNM – German Summer School*. Unfortunately, we are unable to take credit/debit cards for the $400 deposit. **Applications without the deposit are considered incomplete and will not be reviewed.**

5. Applicants desiring financial aid should submit all of the above plus the completed financial aid forms: the German Summer School Application for Scholarship Aid & a FAFSA ([http://www.fafsa.ed.gov](http://www.fafsa.ed.gov)). Please send the FAFSA Student Aid Report (SAR) to the German Summer School office together with the other application forms or email it to schule@unm.edu. **Please note that applications for scholarship aid are considered in order of receipt.**

We will notify you of your application status within three weeks after receipt of the complete application package. No later than end of April/beginning of May, we will send all students accepted into the program other pertinent paperwork (such as enrollment information and confirmation forms) and other details about their stay at the German Summer School.

**All application material should be emailed to** [schule@unm.edu](mailto:schule@unm.edu) **or mailed to:**

The University of new Mexico  
Department of Languages, Cultures & Literatures  
German Summer School  
Ortega Hall 229 A, MSC03 2080  
Albuquerque, NM  87131-1146

**For more information, please email** schule@unm.edu. Whatever